



**El Camino Healthcare District Board of Directors
Open Session Meeting Minutes
Tuesday, October 15, 2024**

El Camino Hospital | Sobrato Boardroom 1 | 2500 Grant Road, Mountain View, CA

Board Members Present

George O. Ting, MD, Chair
Carol A. Somersille, MD, Vice Chair
John Zoglin, Secretary/Treasurer
Peter C. Fung, MD
Julia E. Miller

Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Theresa Fuentes, CLO
Ken King, CAO
Jon Cowan, Executive Director,
 Government Relations and
 Community Partnerships

Others Present (cont.)

Tracy Fowler, Director,
 Governance Services
Gabriel Fernandez, Governance
 Services Coordinator
Tim Daubert
Deborah Hong
Lindsay Zarccone-Medeiros
Joelle Pulver, Moss Adams

Board Members Absent: None

***Via teleconference*

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Ting called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:30 pm and reviewed the logistics for the meeting. A verbal roll call was taken; Directors Fung, Miller, Somersille, Ting, and Zoglin were present, constituting a quorum.	Call to Order at 5:30 pm.
2. CONSIDER AB 2449 REQUESTS	Chair Ting asked if any members of the Board are appearing remotely per AB 2449. None were noted.	
3. SALUTE TO THE FLAG	Chair Ting asked Director Fung to lead the Pledge of Allegiance.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Ting asked if any Board members had a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	Chair Ting asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public present.	
6. COMMUNITY BENEFIT SPOTLIGHT	<p>Mr. Cowan introduced the Community Partnerships team present at the meeting. He gave an overview of the work currently managed by ECH Community Partnerships which includes technical support for grant applications, management of the grant process, monitoring all applicants to ensure compliance and providing detailed reports for the board and the public. Chair Ting shared that Director Fung had recommended the spotlight for the team and Director Somersille commended them for the well-deserved recognition.</p> <p>Motion: To approve Resolution 2024-11 recognizing the work of the ECH Community Partnerships team.</p> <p>Movant: Miller Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	Resolution 2024-11 recognizing the work of the ECH Community Partnerships team was approved.

<p>7. COMMUNITY BENEFITS</p>	<p>Mr. Cowan presented two items for approval: the Community Benefit Grants Policy and the operational procedures for the grants and sponsorships program. He reviewed the fiscal year 2026 guiding principles and ranked health needs, confirming alignment with the five priorities identified in the 2022 and ongoing 2025 CHNA. Key considerations included adding senior isolation, loneliness, Alzheimer's, and dementia to the chronic conditions category. The proposed percentages for health needs remained consistent with prior years. Historic funding commitments were highlighted, including support for Ravenswood Mayview Division, dental health services, and Planned Parenthood. Mr. Cowan addressed challenges some grantees face in acknowledging the district, such as branding policies and philosophical differences, and provided examples of acknowledgment efforts.</p> <p>Discussions included simplifying the framework for health needs to enable clear goals, initiatives, metrics, and impacts. Monitoring of small grants, exemptions for minor fund shifts, and the evaluation of impact metrics were emphasized. The board adopted the FY 2026 guiding principles and ranked health needs, agreeing to allocate all tax money not required for capital projects to community benefit initiatives. Further discussions on fund allocation were deferred to the next meeting.</p> <p>Motion 1: To adopt the annual Community Benefits Grants Policy including the proposed updates for FY2026.</p> <p>Movant: Miller Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Motion 2: To adopt the proposed FY2026 Guiding Principles and Ranked & Prioritized Health Needs.</p> <p>Movant: Miller Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Actions: <i>Marketing to look at the ECHD logo for more better visibility</i></p> <p><i>Bring specific budget numbers back to Board at future meeting.</i></p> <p>Community Benefits Grants Policy approved.</p> <p>FY2026 Guiding Principles and Ranked Health Needs were adopted</p>
<p>8. ECHD STRATEGIC FRAMEWORK UPDATE</p>	<p>Mr. Woods opened a discussion centered on the healthcare district's strategic evolution from a traditional healthcare provider to a focus on health promotion and disease prevention, with the aspirational goal of becoming the healthiest district in America. The board reviewed the district's history and reaffirmed its commitment to addressing broader health determinants in the community. Mr. Cowan proposed a district</p>	<p>Action: <i>Bring back to Board at future meeting for further review before</i></p>

	<p>population health strategy timeline, emphasizing prediabetes prevention and addressing risks such as diabetes and cardiovascular disease.</p> <p>Mr. Cowan suggested a long-term goal of bridging disparities between academic and non-academic medical centers and proposed exploring white-label solutions for diabetes prevention programs. The board expressed support for these initiatives, emphasizing measurable impacts, clear communication, and alignment with the district's mission. Efforts to enhance health promotion, disease prevention, and community engagement were prioritized as part of the strategic framework update.</p>	<p>approval in June.</p>
<p>9. FY24 AUDITED FINANCIAL REPORT</p>	<p>Mr. Bohorquez introduced Ms. Pulver from Moss Adams. Ms. Pulver opened the discussion by acknowledging the clean audit results, emphasizing that this process is about further improvement rather than identifying issues. Board questions were focused on the label significant risks related to revenue recognition, management override of controls, and management incentive compensation plans. These risks were explained as generic concerns seen across organizations, not specific to El Camino Health. There was significant discussion of the overall process and governance of the information between the District and the Hospital. Board commentary highlighted the board's focus on financial transparency, oversight, and maintaining a high standard of accountability in its financial operations.</p>	
<p>10. RECESS TO CLOSED SESSION</p>	<p>Motion: To recess to closed session at 6:36 pm</p> <p>Movant: Miller Second: Fung Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Recessed to closed session at 6:36 pm</p>
<p>11. AGENDA ITEMS 15 and 16: RECONVENE OPEN SESSION</p>	<p>The open session was reconvened at 7:14 p.m. by Chair Ting. Agenda Items 11, 12, and 13 were addressed in closed session.</p> <p>Mr. Fernandez reported that during the closed session, the ECHD board approved the closed session minutes of the prior meeting.</p>	<p>Reconvened open session at 7:14 pm</p>
<p>12. AGENDA ITEM 17: APPROVE FY24 AUDITED FINANCIAL REPORT</p>	<p>Motion: To approve the FY2024 Audited Financial Report</p> <p>Movant: Miller Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>FY2024 Audited Financial Report was approved.</p>

<p>13. AGENDA ITEM 18: ECHD BOARD SELF-EVALUATION</p>	<p>Chair Ting opened a discussion regarding a potential self-evaluation survey for the District Board. The feedback from the board focused on timing, relevant questions, and length of the survey. It was agreed that staff could develop a draft assessment keeping those parameters in mind.</p> <p>Motion: To authorize Chair and staff to initiate the development of a self-evaluation survey for the ECHD Board.</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Action: Staff to develop an assessment to be used at a later time.</p>
<p>14. AGENDA ITEM 15: CONSENT CALENDAR</p>	<p>Chair Ting inquired if any member of the Board intended to remove any item from the consent calendar.</p> <p>Items C) Resolution 2024-10: Amending ECHD Conflict of Interest Code was removed for further discussion.</p> <p>Motion: To approve the consent calendar minus item C.</p> <p>Movant: Fung Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Director Miller had questions about the list of positions include in the COI code and asked what changes had been made to the policy. Ms. Fuentes answered that the biggest changes were the positions listed to more accurately reflect the organization.</p> <p>Motion: To approve Resolution 2024-10: Amending ECHD Conflict of Interest Code with recommended changes.</p> <p>Movant: Somersille Second: Ting Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>The consent calendar was approved.</p> <ul style="list-style-type: none"> - Minutes of the Open Session of the District Board Meeting (08/20/2024) - Minutes of the Open Session of the District Board Special Meeting (09/09/2024) - Resolution 2024-10: Amending ECHD Conflict of Interest Code
<p>15. AGENDA ITEM 20: ECHD AD HOC COMMITTEE UPDATE</p>	<p>Director Fung gave a verbal report on the status and timeline of the ECHD Ad Hoc Committee for the Reappointment of an ECHB Director.</p>	
<p>16. AGENDA ITEM 21: BOARD ANNOUNCEMENTS</p>	<p>Director Somersille noted that October was Breast Cancer Awareness month and reminded the room of the importance</p>	<p>Action: Have ECHD goals chart included</p>

	of annual mammograms. Director Miller requested a District goals chart to be shared at the next meeting.	<i>in materials for next meeting.</i>
17. AGENDA ITEM 22: ADJOURNMENT	Motion: To adjourn at 7:29 p.m. Movant: Fung Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None	Meeting adjourned at 7:29 p.m.

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



John Zoglin
Secretary/Treasurer, ECHD Board

Prepared by: Tracy Fowler, Director, Governance Services
Reviewed by: Tracy Fowler, Director, Governance Services, and Theresa Fuentes, Chief Legal Officer