



**El Camino Healthcare District Board of Directors
Open Session Meeting Minutes**

Tuesday, August 20, 2024

El Camino Hospital | Sobrato Boardroom 1 | 2500 Grant Road, Mountain View, CA

Board Members Present

George O. Ting, MD, Chair
Carol A. Somersille, MD, Vice Chair **
John Zoglin, Secretary/Treasurer
Peter C. Fung, MD
Julia E. Miller

Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Theresa Fuentes, CLO
Jon Cowan, Senior Director, Government Relations and Community Partnerships **

Others Present (cont.)

Tracy Fowler, Director, Governance Services
Gabriel Fernandez, Governance Services Coordinator

***Via teleconference*

Board Members Absent: None

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Ting called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:30 pm and reviewed the logistics for the meeting. A verbal roll call was taken; Directors Fung, Miller, Somersille, Ting, and Zoglin were present, constituting a quorum.	<i>Call to Order at 5:30 pm.</i>
2. CONSIDER AB 2449 REQUESTS	Chair Ting asked if any members of the Board are appearing remotely per AB 2449. None were noted.	
3. SALUTE TO THE FLAG	Chair Ting asked Director Miller to lead the Pledge of Allegiance.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Ting asked if any Board members had a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	Chair Ting asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public present.	
6. FORMATION OF FY25 ECHB REAPPOINTMENT /RECRUITMENT AD HOC COMMITTEE	<p>Chair Ting asked for the formation of an Ad Hoc Committee focused on Reappointment/Recruitment for the ECH Board. ECHB Director Po was noted as the Director with a term expiring on June 30, 2025. Chair Ting appointed Director Fung as Chair of the Ad Hoc Committee and asked if Director Zoglin was willing to serve as well. Director Zoglin inquired about the ad hoc committee's ability to consult advisors. There was no further discussion.</p> <p>Motion: To approve Resolution 2024-10 establishing the formation of the FY25 Reappointment/ Recruitment Ad Hoc Committee with Peter Fung as Chair and John Zoglin as the second member.</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None</p>	<i>Resolution 2024-10 establishing the formation of the FY25 Reappointment/ Recruitment Ad Hoc Committee with Peter Fung as Chair and John Zoglin as the second member was approved.</i>

	<p>Absent: None Recused: None</p>	
<p>7. ECHD BOARD SELF-EVALUATION</p>	<p>Chair Ting opened a discussion regarding a potential self-evaluation survey for the District Board. Director Zoglin requested comparable information and data from other districts and public entities, while Director Somersille inquired about past surveys by the ECHD. Ms. Fuentes noted the lack of staff awareness about such surveys and suggested consulting the Healthcare District Association for further information. Director Somersille then moved to delay the discussion until more information could be gathered, emphasizing the need for specific, outcome-focused questions and ensuring confidentiality for those providing input. Director Fung noted the need to ensure transparency and public discussion. The motion passed, with staff tasked to provide additional information for future deliberation.</p> <p>Motion: To delay a decision on self-assessment to the next ECHD meeting to allow staff to gather data.</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Staff to add item as an agenda topic for October meeting and to bring data on previous assessments and other districts' practices.</p>
<p>8. ECHD STRATEGIC FRAMEWORK UPDATE</p>	<p>Mr. Woods introduced the ECHD strategic framework update, with a detailed update planned for October. Mr. Cowan reported progress, including new hires and a focus on outcome metrics. He provided a preliminary status report, highlighting ongoing data collection, with a full update expected in October. He discussed the health promotion and disease prevention priority, aiming for a draft population health strategy by February 11th and approval by June 17th. Director Miller asked about data breakdowns for senior care, and Mr. Cowan agreed to explore this. Director Zoglin expressed concerns about the tax money allocation process, advocating for a clear spending and reserves policy. Director Fung suggested future reports on potential grantees include their goals, strengths, and weaknesses. Mr. Cowan noted upcoming changes to improve communication in October. Director Somersille appreciated the focus on collective impact metrics and requested more details on convenings. Director Ting inquired about how and whether to take actions to boost public attendance at the site visits. It was confirmed that site visits are public meetings, open for public attendance.</p>	<p>Staff to add tax funds discussion to October agenda.</p>
<p>9. RECESS TO CLOSED SESSION</p>	<p>Motion: To recess to closed session at 6:18 pm</p> <p>Movant: Miller Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None</p>	<p>Recessed to closed session at 6:18 pm</p>

	<p>Absent: None Recused: None</p>	
<p>10. AGENDA ITEMS 13 and 14: RECONVENE OPEN SESSION</p>	<p>The open session was reconvened at 6:48 p.m. by Chair Ting. Agenda Items 10 and 11 were addressed in closed session.</p> <p>Mr. Fernandez reported that during the closed session, no reportable actions were taken by the ECHD board.</p>	<p>Reconvened open session at 6:48 pm</p> <p>Staff to schedule a Special Meeting of the ECHD Board of Directors in late September.</p>
<p>11. AGENDA ITEM 15: CONSENT CALENDAR</p>	<p>Chair Ting inquired if any member of the Board intended to remove any item from the consent calendar.</p> <p>Items A) Approve Minutes of the Open Session of the District Board Meeting (06/18/2024) was removed for further discussion.</p> <p>Motion: To approve the consent calendar minus item A.</p> <p>Movant: Somersille Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Directors Zoglin and Somersille requested the following edits to the Open Session minutes from the previous meeting.</p> <ul style="list-style-type: none"> - Revision to agenda item 6 correcting a clerical error noting Director Zoglin as 'Dr.' It was corrected to read "Director." - Addition to agenda item 10 noting Director Zoglin's comments regarding tax funds. Minutes were updated and showed at the board meeting to include the following: <i>"Director Zoglin inquired about the tax funds used versus tax funds spent and suggested that the board include this as a strategic discussion next year."</i> <p>Motion: To approve the Minutes of the Open Session of the District Board Meeting (06/18/2024) with recommended changes..</p> <p>Movant: Zoglin Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>The consent calendar was approved to receive FY25 Pacing Plan.</p> <p>Minutes of the Open Session were approved with recommended changes.</p>

12. AGENDA ITEM 16: BOARD ANNOUNCEMENTS	Director Miller shared some compliments she had received about patient care at El Camino, including feedback on all levels of service and the excellent gift shop. Director Miller also noted the good job marketing staff had been doing in social media. Chair Ting mentioned that the newsletter had been sent out and discussion focused on review and approval of future versions. We need to capture the discussion on announcements re newsletter. Director Zoglin concluded the discussion by reminding the board not to get into oversight of the publication process. Director Miller requested for next meeting dates to be included on the agenda.	
13. AGENDA ITEM 17: ADJOURNMENT	Motion: To adjourn at 6:55 pm. Movant: Zoglin Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None	Meeting adjourned at 6:55 pm

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



John Zoglin
Secretary, El Camino Healthcare District

Prepared by: Gabriel Fernandez, Governance Services Coordinator
Reviewed by: Tracy Fowler, Director, Governance Services, and Theresa Fuentes, Chief Legal Officer