



**El Camino Healthcare District Board of Directors
Open Session Meeting Minutes**

Tuesday, May 21, 2024

El Camino Hospital | Sobrato Boardroom 1 | 2500 Grant Road, Mountain View, CA

Board Members Present

George O. Ting, MD, Chair
Carol A. Somersille, MD, Vice Chair
John Zoglin, Secretary/Treasurer
Peter C. Fung, MD
Julia E. Miller

Board Members Absent

None

Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Theresa Fuentes, Chief Legal Officer
Jon Cowan, Senior Director, Government Relations and Community Partnerships
Jeff Cowart, Consultant, ECH Marketing and Communications **

Others Present (cont.)

Tracy Fowler, Director, Governance Services
Gabriel Fernandez, Governance Services Coordinator
Mike Cloutier, Chief Executive Officer Caminar
Mike Ichikawa, Photographer

**Via teleconference*

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Ting called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:30 pm and reviewed the logistics for the meeting. A verbal roll call was taken; Directors Fung, Miller, Somersille, Ting, and Zoglin were present, constituting a quorum.	<i>Call to Order at 5:30 pm.</i>
2. CONSIDER AB 2449 REQUESTS	Chair Ting asked if any members of the Board are appearing remotely per AB 2449. None were noted.	
3. SALUTE TO THE FLAG	Chair Ting asked Director John Zoglin to lead all present in the Pledge of Allegiance.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Ting asked if any Board members had a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	Chair Ting asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public present.	
6. CONSENT CALENDAR	<p>Chair Ting inquired if any member of the Board intended to remove any item from the consent calendar.</p> <p>Item B) Approve Minutes of the Closed Session of the District Board Meeting (03/19/2024) was removed for further discussion. The Board requested that closed-session items be listed on a closed-session consent calendar for future meetings. Item B was tabled for a vote at a future meeting.</p> <p>Motion: To approve the consent calendar items minus item B</p> <p>Movant: Miller Second: Fung Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None</p>	<i>The consent calendar was approved minus item B.</i>

	<p>Absent: None Recused: None</p>	
<p>7. COMMUNITY BENEFIT SPOTLIGHT: CAMINAR</p>	<p>Mr. Cowan introduced Mr. Mark Cloutier, Chief Executive Officer of Caminar. Mr. Cloutier gave an overview of the mission of Caminar and the programs that the El Camino Healthcare District invests in. Mr. Cloutier shared testimonials from program participants and continued to share current trends that Caminar is seeing within the community.</p> <p>Motion: To approve Resolution 2024-07 recognizing the work of Caminar.</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Resolution 2024-07 was approved.</p>
<p>8. PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION INCREASING BOARD MEMBER COMPENSATION FROM \$110 PER MEETING TO \$115.50 PER MEETING</p>	<p>The Board discussed the process and procedure for increasing Board Member Compensation. Chair Ting opened the hearing for public comment on the matter. No members of the public shared any comments. The Board shared their positions on the possible increase. Chair Ting closed the public hearing.</p> <p>Motion: To adopt resolution 2024-06</p> <p>Movant: Somersille Second: Miller Ayes: Miller, Somersille, Ting Noes: Fung, Zoglin Abstentions: None Absent: None Recused: None</p> <p>Motion: To approve changes to the El Camino Healthcare District Board Director Compensation and Reimbursement policy</p> <p>Movant: Zoglin Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Resolution 2024-06 Approved</p> <p>Revisions to the El Camino Healthcare District Director Compensation and Reimbursement policy Approved</p>

<p>9. ECHD NEWSLETTER UPDATE</p>	<p>The Board discussed the ECHD Newsletter Update. The Board discussed the specifics and desired focus of the Newsletter. The Board inquired regarding whether articles can be drafted by Board members and shared in the newsletter. Ms. Fuentes advised that any drafted communications in the newsletter would not be able to mention specific Board members since District funds are being utilized for the newsletter.</p> <p>Motion: To approve the creation of a newsletter to be mailed by the US Postal Service to approximately 95,000 households in the El Camino Healthcare District at an estimated annual cost of \$100,000 for two newsletters</p> <p>Movant: Miller Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>10. FY25 COMMUNITY BENEFIT PLAN</p>	<p>Mr. Cowan provided the FY25 Community Benefit Plan. Mr. Cowan covered overviews of grant application funds and the selection process for these. Mr. Cowan reviewed the received and recommended proposals across FY23, FY24, and FY25. Mr. Cowan continued to share the Grant Proposal timeline with the Board. The Board inquired regarding dual-funded programs and updates on the FY24 acknowledgment of funds from the district-funded programs.</p>	
<p>11. RECEIVE ECHD FY24 FINANCIAL REPORT: PERIOD 9</p>	<p>Mr. Bohorquez provided the FY24 Period 9 Financial report. Mr. Bohorquez reviewed the comparative statement of revenues and expenses through March 31st, 2024. Mr. Bohorquez proceeded to review the standalone balance sheet for the Healthcare District. Mr. Bohorquez continued to review the revenue and expenses statement, citing timing as the indicator for slight underperformance. Mr. Bohorquez stated that these gains should materialize in Q4.</p> <p>Motion: To receive the ECHD FY24 Period 9 Financial report</p> <p>Movant: Fung Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>FY24 Period 9 Financial Report was approved.</i></p> <p><i>Action: Staff to provide an update on District property leases.</i></p>

<p>12. RECESS TO CLOSED SESSION</p>	<p>Motion: To recess to closed session at 7:19 pm</p> <p>Movant: Zoglin Second: Ting Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Recessed to Closed Session at 7:19 pm</i></p>
<p>13. AGENDA ITEM 15: RECONVENE OPEN SESSION / REPORT OUT</p>	<p>The open session was reconvened at 7:29 p.m. by Chair Ting. Agenda Items 13-14 were addressed in closed session.</p> <p>Mr. Fernandez reported that during the closed session, the El Camino Healthcare District Board did not take any reportable actions.</p>	<p><i>Reconvened Open Session at 7:29 pm</i></p>
<p>14. AGENDA ITEM 16: BOARD ANNOUNCEMENTS</p>	<p>Director Miller complimented Director Zoglin for attending the Sunnyvale Community Services event and thanked Director Zoglin for pledging to donate time to support the agency by serving food. Director Miller then shared that she was a representative for an event held by Representative Anna Eshoo at Moffett Field. Director Miller also shared that she attended the Bay Areas Sports Initiative. Director Fung shared that May is Stroke Month and shared details and important statistics on strokes.</p>	
<p>15. AGENDA ITEM 17: ADJOURNMENT</p>	<p>Motion: To adjourn at 7:32 pm.</p> <p>Movant: Miller Second: Zoglin Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Meeting adjourned at 7:32 pm</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:

 John Zoglin
 Secretary/Treasurer, ECHD Board

Prepared by: Gabriel Fernandez, Governance Services Coordinator
 Reviewed by: Tracy Fowler, Director, Governance Services and Theresa Fuentes, Chief Legal Officer