



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors
Tuesday, June 20, 2023**

El Camino Hospital | Sobrato Boardroom 1 | 2500 Grant Road, Mountain View, CA

Board Members Present

Peter C. Fung, MD Chair
Carol A. Somersille, MD
Secretary/Treasurer
Julia E. Miller
George O. Ting, MD
John Zoglin*

Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Jon Cowan, Senior Director,
Government Relations and
Community Partnerships
Ken King, CAO
Priya Shah, Associate General
Counsel

Others Present (cont.)

Tracy Fowler, Director, Governance
Services
Stephanie Iljin, Manager,
Administration
Brian Richards, Information
Technology
Tanya Payapalli, Breathe California

Board Members Absent

None

**via teleconference*

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Fung called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:35 pm and reviewed the logistics for the meeting. A verbal roll call was taken; all Directors were present, constituting a quorum. Director Zoglin was noted as participating remotely with his address posted on the public agenda and his door open to the public.	Call to Order at 5:30 pm.
2. CONSIDER AB 2449 REQUESTS	Chair Fung asked the Board for declarations of AB2449 request for approval. None were noted. Director Miller stated her concerns about teleconferencing for the meeting and asked legal counsel to share whether the Brown Act or AB2449 took precedence. Ms. Shah stated that the Brown Act teleconferencing rules take precedence.	
3. SALUTE TO THE FLAG	Chair Fung asked Dan Woods, CEO, to lead all present in the Pledge of Allegiance.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Fung asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	Chair Fung asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public with comments.	
6. CONSENT CALENDAR	Chair Fung inquired if any member of the Board or the public intended to remove any item from the consent calendar. The following items were removed: 6g - ECHD Board Policy for Director Compensation, 6e - FY24 Operating Budget – ECHD and ECH & Affiliates. Regarding item 6g, Director Miller asked that it be pulled to include medical, vision and dental benefits and come back for approval at the next meeting. Regarding item 6e, Director Somersille asked for elaboration on the line item for supplies and expenses. Mr. Bohorquez explained the items and agreed to bring back more explanation on the FY22 supplies line item.	The consent calendar was approved, excluding the ECHD Board Policy for Director Compensation, which will be amended with benefits and brought back for

	<p>Motion: To approve the consent calendar items except for item 6g:</p> <ul style="list-style-type: none"> a. Minutes of the Open Session of the District Board Meeting (05/16/2023) b. Minutes of the Open Session of the Special Meeting of the District Board (05/16/2023) c. FY24 Regular Meeting Dates: Resolution 2023-05 d. FY23 Period 9 Financials e. FY24 Operating Budget – ECHD and ECH & Affiliates f. FY24 Pacing Plan g. ECHD Board Policy for Director Compensation <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>approval at the next meeting.</p>
<p>7. AGENDA ITEM 15: DISTRICT BOARD OFFICERS ELECTION</p>	<p>Director Zoglin motioned to suspend Robert’s Rules and take up Agenda Item 15 – District Board Officers Election at this time.</p> <p>Movant: Zoglin Second: Somersille Ayes: Somersille, Ting, Zoglin Noes: Miller Abstentions: Fung Absent: None Recused: None</p> <p>The motion carried and Chair Fung continued with agenda item 15 – District Board Officers Election.</p> <p>Chair Fung reviewed the logistics of the election process to include reporting declaration of interest, taking nominations from the floor, and paper ballot votes. He further clarified that the following Directors had declared their interest in advance of the meeting:</p> <ul style="list-style-type: none"> 1. District Board Chair: Current Chair George Ting, MD, and Director Peter Fung, MD 2. District Board Vice-Chair: Current Vice-Chair Peter Fung, MD, and Director John Zoglin 3. District Board Secretary/Treasurer: Current Secretary/Treasurer Carol Somersille, MD <p>Chair Fung called for a paper ballot vote regarding the selection of Board Chair for the upcoming term, and the Directors responded as follows:</p>	<p>The Board approved the election results for the ECHD District Board Officers:</p> <p>Board Chair: George Ting, MD Vice Chair: Carol Somersille, MD Secretary/Treasurer: John Zoglin</p> <p>Term Duration: July 1, 2023 to June 30, 2025.</p>

	<p>Fung: Fung Miller: Ting Somersille: Ting Ting: Ting Zoglin: Ting</p> <p>Motion: To elect George Ting, MD, ECHD Board Chair for a term of two years effective July 1, 2023.</p> <p>Movant: Miller Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Chair Fung called for a paper ballot vote regarding the selection of Vice Chair for the upcoming term. Director Miller nominated Director Somersille who accepted the nomination. The Directors responded as follows:</p> <p>Fung: Fung Miller: Somersille Somersille: Somersille Ting: Zoglin Zoglin: Somersille</p> <p>Motion: To elect Carol Somersille, MD, ECHD Vice Chair for a term of two years effective July 1, 2023.</p> <p>Movant: Ting Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Chair Fung called for nominations regarding the selection of Secretary/Treasurer for the upcoming term since Director Somersille had been elected as Vice Chair. Director Ting nominated Director Zoglin and was seconded by Director Fung. The Directors responded as follows:</p> <p>Fung: Zoglin Miller: No Somersille: Zoglin Ting: Zoglin Zoglin: Zoglin</p> <p>Motion: To elect John Zoglin, ECHD Secretary/Treasurer for a term of two years effective July 1, 2023.</p>	
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	<p>Movant: Fung Second: Ting Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Director Zoglin left the meeting at 5:46 pm at the conclusion of this agenda item.</p>	
<p>8. AGENDA ITEM 7: COMMUNITY BENEFIT SPOTLIGHT: BREATHE CALIFORNIA</p>	<p>Mr. Cowan introduced Dr. Payapalli from Breathe California who gave an overview of their program. The program focuses on providing education, screenings, medical equipment, and assistance with smoking cessation to senior citizens at risk for lung diseases. They also provide services to youth through asthma programs and camps. During a question session after the presentation, it was shared that Breathe California also works on improving air quality in communities by promoting electric vehicles and implementing filters in restaurants where smoking occurs.</p> <p>Motion: To approve Resolution 2023-06 recognizing the work of Breathe California.</p> <p>Movant: Miller Second: Ting Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p><i>Resolution 2023-06 was approved recognizing the work of Breathe California.</i></p>
<p>9. AGENDA ITEM 8: APPOINTMENT OF LIAISON TO THE COMMUNITY BENEFIT ADVISORY COUNCIL</p>	<p>Chair Fung called for a motion to appoint Director Carol Somersille as Liaison to the Community Benefit Advisory Council.</p> <p>Motion: To approve the Appointment of Carol Somersille, MD, as Liaison to the Community Benefit Advisory Council</p> <p>Movant: Fung Second: Ting Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p><i>Liaison to the Community Benefit Advisory Council appointment was approved.</i></p>
<p>10. AGENDA ITEM 9: FY24 COMMUNITY BENEFIT PLAN</p>	<p>Mr. Cowan presented the FY24 Implementation Strategy Report and Community Benefit Plan to the Board for approval. Mr. Cowan shared feedback from the May study session and the action plan to address comments in questions. Discussion included, but was not limited to, summaries for new grant applications that were not recommended for funding, percentage by health need, dual funding clarification and health equity.</p>	<p><i>FY24 El Camino Healthcare District Implementation Strategy Report and Community Benefit Plan (Community Benefit Plan) was</i></p>

	<p>Motion: To approve the FY24 El Camino Healthcare District Implementation Strategy Report and Community Benefit Plan (Community Benefit Plan)</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p>approved as presented: total of \$7,950,000, including grants (\$7,740,000), sponsorships (\$85,000), and placeholder (\$125,000)</p>																											
<p>11. AGENDA ITEM 10: ECH DISTRICT GOALS</p>	<p>Chair Fung opened the topic of ECH District goals with an overview of the timeline and previous work done and expressed his happiness with the progress. Mr. Woods and Mr. Cowan shared measurable proposed tactics and goals. It was noted that the community pillar had been addressed since the last iteration.</p> <p>Vision and Goal, Strategic Priorities, Tactics, Measurement</p> <table border="1" data-bbox="505 800 1214 1213"> <thead> <tr> <th colspan="3">Vision and Goal</th> </tr> </thead> <tbody> <tr> <td colspan="3">Improve the health & well-being of those in the healthcare district by supporting health promotion, disease prevention, and a healthy lifestyle</td> </tr> <tr> <th colspan="3">Strategic Priorities</th> </tr> <tr> <th>Access to Healthcare</th> <th>Community Champion</th> <th>Health promotion and disease prevention</th> </tr> <tr> <td>Ensure access to high-quality healthcare at the hospital, outpatient clinics, schools, and other sites</td> <td>Create connection opportunities for local organizations, community groups, and healthcare providers</td> <td>Promote health and well-being in order to reduce the incidence of chronic illnesses in the community</td> </tr> <tr> <th colspan="3">Tactics</th> </tr> <tr> <td> <ul style="list-style-type: none"> Continue comprehensive grant funding, looking for opportunities to maximize impact, to be innovative, to reduce health disparities Remain open to new potential joint funding opportunities with other funders to address a large scale community health issue over multiple years </td> <td> <ul style="list-style-type: none"> Alternate collaborative convenings to foster discussion and sharing of effective practices (Alternate 1 year of joint site visit of related grantees, 1 year of collaborative discussion focused on exchange of effective practices with related grantees) </td> <td> <ul style="list-style-type: none"> Maintain large grant portfolio and network of community partnerships ECHD Population Health Program Manager position to develop foundation for identifying and intervening to improve health of "rising risk" patients who live, work, or go to school within the district </td> </tr> <tr> <th colspan="3">Measurement</th> </tr> <tr> <td> <ul style="list-style-type: none"> Volume, impact, and collective impact metrics. School metric standardization </td> <td> <ul style="list-style-type: none"> Completion of joint site visits and collaborative discussions </td> <td> <ul style="list-style-type: none"> Volume, impact, and collective impact metrics. ECHD Pop Health strategy development </td> </tr> </tbody> </table> <p>Motion: To approve the ECHD Vision and Goal, Strategic Priorities, Tactics, and Measurement Framework ("ECHD Strategic Framework")</p> <p>Movant: Ting Second: Somersille Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	Vision and Goal			Improve the health & well-being of those in the healthcare district by supporting health promotion, disease prevention, and a healthy lifestyle			Strategic Priorities			Access to Healthcare	Community Champion	Health promotion and disease prevention	Ensure access to high-quality healthcare at the hospital, outpatient clinics, schools, and other sites	Create connection opportunities for local organizations, community groups, and healthcare providers	Promote health and well-being in order to reduce the incidence of chronic illnesses in the community	Tactics			<ul style="list-style-type: none"> Continue comprehensive grant funding, looking for opportunities to maximize impact, to be innovative, to reduce health disparities Remain open to new potential joint funding opportunities with other funders to address a large scale community health issue over multiple years 	<ul style="list-style-type: none"> Alternate collaborative convenings to foster discussion and sharing of effective practices (Alternate 1 year of joint site visit of related grantees, 1 year of collaborative discussion focused on exchange of effective practices with related grantees) 	<ul style="list-style-type: none"> Maintain large grant portfolio and network of community partnerships ECHD Population Health Program Manager position to develop foundation for identifying and intervening to improve health of "rising risk" patients who live, work, or go to school within the district 	Measurement			<ul style="list-style-type: none"> Volume, impact, and collective impact metrics. School metric standardization 	<ul style="list-style-type: none"> Completion of joint site visits and collaborative discussions 	<ul style="list-style-type: none"> Volume, impact, and collective impact metrics. ECHD Pop Health strategy development 	<p>The ECHD Vision and Goal, Strategic Priorities, Tactics, and Measurement Framework ("ECHD Strategic Framework") was approved.</p>
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<p>12. AGENDA ITEM 11: EL CAMINO HEALTH DISTRICT AD HOC COMMITTEE UPDATE</p>	<p>Director Ting provided an update on the progress of the ECHD Ad Hoc Committee for ECHB Director Recruitment. Director Ting reported that after surveying board members and committee chairs, placing an ad in a local newspaper and posting on LinkedIn, there was a robust candidate pool of 18 people. The plan is to get down to 2 to 3 candidates for a board vote.</p>																												

<p>13. AGENDA ITEM 12: FY23 YTD ECHD FINANCIAL REPORT</p>	<p>Carlos Bohorquez, Chief Financial Officer, presented the FY23 YTD Financials. Financial reports show an increase in assets and overall fund balance due to strong operating performance and challenges related to workforce shortages impacting expenses negatively compared to budget projections.</p> <p>Motion: To approve FY23 YTD Financial Report</p> <p>Movant: Miller Second: Ting Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p><i>FY23 YTD ECHD Financial Report approved</i></p>
<p>14. AGENDA ITEM 13: ESTABLISHING TAX APPROPRIATION LIMIT FOR FY24 (GANN LIMIT)</p>	<p>Michael Walsh, Controller, reported that annually, the District Board must set the Tax Appropriation Limit (Gann Limit) for the following fiscal year and asked for approval of Resolution 2023-07 to the following measurements:</p> <ol style="list-style-type: none"> 1. For FY23, use the following measurement to calculate the District's change in the cost of living: <ul style="list-style-type: none"> • The change in California's per capita personal income from the preceding year was a positive 4.44%. • The percentage change in local assessment is due to nonresidential new construction from the previous year. This change is no longer provided. 2. For FY23, use the following measurement to calculate the change in population in 2 primary areas: <ul style="list-style-type: none"> • The population change within the District was a positive -0.0022%. • The population change within the County was negative -0.0025%. <p>Motion: To approve Resolution 2023-07, Establishing appropriation Limit for FY24 (Gann Limit).</p> <p>Movant: Ting Second: Miller Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p><i>Resolution 2023-07 was approved.</i></p>
<p>15. AGENDA ITEM 14: DISTRICT CAPITAL OUTLAY FUNDS</p>	<p>Mr. King reported that The El Camino Hospital District has \$11,128,800 of Capital Outlay Funds from the fiscal year 2021 that must be allocated for use within a two-year period. He requested approval to reallocate the FY-21 District Capital Outlay Funds to support the Mountain View Campus Completion Project.</p>	<p><i>District Capital Outlay Funds were approved.</i></p>

	<p>Motion: To approve the use of District Capital Outlay Funds</p> <p>Movant: Miller Second: Ting Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	
<p>16. AGENDA ITEM 15: ADJOURN TO CLOSED TO SESSION</p>	<p>Motion: To adjourn to closed session at 7:07 pm.</p> <p>Movant: Somersille Second: Ting Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p>Adjourned to closed session at 7:07 pm.</p>
<p>17. AGENDA ITEM 19: RECONVENE TO OPEN SESSION</p>	<p>The open session of the El Camino Healthcare District Board of Directors reconvened at 7:19 pm. Agenda item 17 was addressed in the closed session.</p> <p>During the Closed Session, the El Camino Healthcare District Board approved the closed session minutes of the May 16, 2023 meeting by a unanimous vote of all directors present.</p>	<p>Open Session reconvened at 7:19 pm.</p>
<p>18. AGENDA ITEM 20: BOARD COMMENTS</p>	<p>Director Miller shared a report on her activities since the last board meeting on May 16th and handed out a document listing her accomplishments as chair. There was a request for legal counsel to confirm whether this would be included in the minutes. Ms. Shah confirmed the report could be mentioned, but as it was not on the agenda, the document itself would not be included in the minutes.</p>	
<p>19. AGENDA ITEM 21: ADJOURNMENT</p>	<p>Motion: To adjourn at 7:25 pm.</p> <p>Movant: Somersille Second: Fung Ayes: Fung, Miller, Somersille, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	<p>Adjourned at 7:25 pm.</p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



 John Zoglin
 Secretary/Treasurer, ECHD Board