



**El Camino Healthcare District Board of Directors  
Site Visit Meeting Minutes**

**Friday, February 16th, 2024**

**Community Services Agency | 204 Stierlin Rd., Mountain View, CA 94040**

**Board Members Present**

**George O. Ting, MD**, Chair  
**Carol A. Somersille, MD**, Vice Chair  
**Julia E. Miller**

**Others Present**

**Jon Cowan**, Senior Director, Government Relations and Community Partnerships  
**Gabriel Fernandez**, Coordinator, Governance Services  
**Arielle Hernandez**, Sr. Community Partnerships Specialist

**Others Present (cont.)**

**Tom Myers**, Executive Director, Community Services Agency  
**Sophia Cheng**, LVN, Community Services Agency  
**Jennifer Johnson**, Intensive Case Manager

**Board Members Absent**


**Peter C. Fung, MD**  
**John Zoglin**, Secretary/Treasurer

*\*via teleconference*

<b>Agenda Item</b>	<b>Comments/Discussion</b>	<b>Approvals/ Action</b>
<b>1. CALL TO ORDER/ ROLL CALL</b>	Chair Ting called to order the open session of the Special Site Visit Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 3:05 pm and reviewed the logistics for the meeting. A verbal roll call was taken; Directors Miller, Somersille, and Ting were present, constituting a quorum. Directors Fung and Zoglin were absent.	<b><i>Meeting Called to Order at 3:05 pm.</i></b>
<b>2. PUBLIC COMMUNICATION</b>	Chair Ting asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public present.	
<b>3. BOARD AND TEAM INTRODUCTIONS</b>	Mr. Myers introduced members of the Community Services Agency (CSA) staff to the District Board and accompanying El Camino Health staff.	
<b>4. SITE TOUR</b>	Mr. Myers led a tour around the Community Services Agency, Mountain View center. Mr. Myers described the history of the Community Services Agency and overviewed the day to day operations of the center.	
<b>5. GRANT PARTNER PRESENTATION</b>	Mr. Myers and the CSA staff led a presentation on the metrics and successes of the organization. Ms. Johnson provided accounts of how intensive case management, operationally, provides vital services to more than 80 clients annually. Additionally, the staff explained how the agencies offering of in-home assessments, counseling services, and vast referrals to community resources help achieve the goal to enable seniors to maintain independence in their own homes, reducing the likelihood of premature institutionalization and unnecessary hospitalizations.	
<b>6. DISCUSSION and Q&amp;A</b>	The Board inquired on various topics covered throughout the presentation, such as personal accounts of the staff, opened up discussion on the current state of the agency, and ways in which El Camino Health can continue to be a	

	beneficial collaborator in providing helpful services to the community.	
<b>7. ADJOURNMENT</b>	<b>Motion:</b> To adjourn at 4:26 pm  <b>Movant:</b> Somersille <b>Second:</b> Miller <b>Ayes:</b> Miller, Somersille, Ting, <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Fung, Zoglin <b>Recused:</b> None	<b>Meeting Adjourned at 4:26 pm</b>

**Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:**



John Zoglin  
Secretary/Treasurer, ECHD Board

Prepared by: Gabriel Fernandez, Governance Services Coordinator