



**Minutes of the Open Session of the
Special Meeting of the
El Camino Healthcare District Board of Directors
Thursday, June 17, 2021**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

Board Members Present

Peter C. Fung, MD**
Julia E. Miller, Vice-Chair and Secretary/Treasurer
Carol A. Somersille, MD
George O. Ting, MD, Chair
John Zoglin

Board Members Absent

None
 **via teleconference

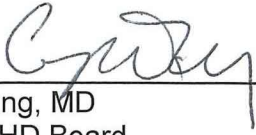
Members Excused

None

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER/ ROLL CALL	Chair Ting called to order the open session of the Special Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 6:00 pm. Chair Ting reviewed the logistics for the meeting. A verbal roll call was taken. All Board members were present at roll call and participated via videoconference pursuant to Santa Clara County's shelter in place order. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020, and N-29-20 dated March 18, 2020.	Call to Order at 6:00 pm
2. PUBLIC COMMUNICATION	Chair Ting asked if any members of the public would like to address the Board regarding matters not listed on the agenda. A public member voiced concern regarding virtual participation during the meeting. Specifically, being left in the waiting room during the closed session and not returned to the second open session. Chair Ting stated that management would make certain changes were made to ensure the public would be let back into Open Session over Zoom.	
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Ting asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
4. FY22 COMMUNITY BENEFIT PLAN STUDY SESSION	Dan Woods, CEO, opened the discussion with the Board of Directors and noted the intent to solicit feedback on policy, the Board's role in exercising oversight over the Community Benefit grants, perspective on guiding principles for Community Benefit, and visioning of the future ideal state of the District Community Benefit program. Mr. Woods reviewed the materials as further detail in the packet, and discussion ensued. The Board requested that management analyze and revise the current CB planning process considering the suggestions listed below. <ol style="list-style-type: none"> 1. Codify an organized, meaningful, and complete CB planning process that clearly outlines the Board's role vs. management/Community Benefit Advisory Council's (CBAC) role. 	

	<ol style="list-style-type: none"> 2. The revised process should include opportunities for the Board to play a more direct role in setting strategy around CB and ensure there is greater integration of the CB strategy with the district's overall strategy. 3. Research best practices around CB planning and bring back recommendations to the Board on enhancing the district's process. 4. Consider whether Community Health Needs Assessment (CHNA) data provides enough specificity around the health needs of the district and whether a more targeted assessment might be necessary to identify district-specific needs or issues. 5. Consider whether assessing community needs every three years is adequate. 6. Provide greater visibility into how management and the CBAC identify funding priorities and determine the amount to be allocated or adjusted year over year. 7. Consider streamlining the process and application for "legacy" grantees. 8. Consider adding a requirement that ECHD branding is associated with all dollars invested. 9. Develop a set of clear metrics (possibly a dashboard) that the Board could regularly review to determine/demonstrate the impact of CB investment. 10. Revisit decision-making criteria. Consider the following: <ul style="list-style-type: none"> • Is the geographic spread of investment appropriate? • Should priority be given to new grantees? • What communities are not currently being funded? What could be done to better support vulnerable populations not currently being served? • Is there an opportunity to assist agencies in developing capacity and promote greater collaboration among community agencies? 11. Create more significant alignment and collaboration between the district and hospital CB processes and timeline. 	
<p>5. ROUNDTABLE/ CLOSING COMMENTS</p>	<p>None.</p>	
<p>6. AGENDA ITEM 19: ADJOURNMENT</p>	<p>Motion: To adjourn at 7:50 pm. Movant: Miller Second: Fung Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Meeting adjourned at 7:50 pm</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



George Ting, MD
Chair, ECHD Board



Julia Miller
Vice-Chair/Secretary/Treasurer, ECHD Board

Prepared by: Stephanie Ijlin, Supervisor of Executive Administration